

BUXI JAGABANDHU ENGLISH MEDIUM SCHOOL:

BHUBANESWAR – 751 014

NO.BJEMS/4283/2023.

DT.05.10.2023

STUDENTS / PARENTS / TEACHERS NOTICE

(Lower Nursery to Std-XII)

The new Identity Card will be prepared for the students of Lower Nursery to Std-XII for the Session 2023-24. Parents are requested to deposit the Identity Card cost of Rs.50/- with the respective Class Teachers through their wards (for Std-IV to XII) and directly to the Class Teachers (for Lower Nursery to Std-III) alongwith the filled in format (given by the Class Teachers) by **10th October, 2023** for the issuance of a new Identity Card after the Puja Vacation.

However, the parents of Lower Nursery and Std-XI who have already submitted the filled in ID Card format earlier need not to deposit again, only they have to deposit the ID Card cost of Rs.50/- with the respective Class Teachers.

All the Class Teachers are requested to collect the filled in format of Identity Card alongwith the cost of Rs.50/- each from the students of their respective sections by **10th October, 2023**, make a list of such students and hand it over to the Administrative Supervisors (for Main Block / Primary Block) / Vice Principal (for +2 Block) by **12th October, 2023** positively. This must be treated as urgent.

N.B:- The colour passport size good quality photograph of the student in School Uniform to be affixed in the format.


PRINCIPAL

Cc: Notice Board / Circulation / Vice Principal's Copy / Mr. B. P. Paikaray, Admn. Supervisor (Main Block) / Mrs. Sibanee Pattnaik, Admn. Supervisor (Primary Block) and Academic Co-ordinator (Std-IV to VI) / Mrs. Smita Mohanty, Supervisor (Primary Block) / Mrs. Sucharita Das, Supervisor (Morning Shift) / Reception Counter / Academic Counter for information / Identity Card File for record. All the respective Admn. Heads are requested to send this notice through WhatsApp group of teachers for information of the students and parents / Accounts Section for information / Sri Samir Lenka, DEO is required to upload the above notice in the School website for general information.

PROFORMA FOR IDENTITY CARD
[All entries should be made in Capital letters]

Affix a
passport size
colour photo
in school
uniform

NAME OF THE STUDENT :

SCHOOL REGISTRATION NO. :

CLASS / SEC. :

DATE OF BIRTH :

BLOOD GROUP :

FATHER 'S NAME :

MOTHER 'S NAME :

CONTACT MOB. NO.(only one) :

ADDRESS :

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Parents Signature : _____